



Timothy K. Cameron  
SHERIFF

# Office of the Sheriff

St. Mary's County, Maryland

Headquarters  
23150 Leonard Hall Drive  
Leonardtown, MD 20650  
301-475-4200 Ext. 1900  
301-475-4047 Fax

Detention Center  
41880 Baldrige Street – P.O. Box 960  
Leonardtown, MD 20650  
301-475-4200 Ext. 3200  
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An Internationally  
Accredited Agency

To: Major Michael Merican, Assistant Sheriff

Subject: Annual Audit of Property/Evidence

Date: May 7, 2021

On May 7, 2021, I conducted the annual audit of property and evidence in the custody of the St. Mary's County Sheriff's Office. This inspection was completed pursuant to the St. Mary's County Sheriff's Office Policy (B4.03.028) Property Control, Standard Operating Procedure (SOP) Property and the Commission on Accreditation of Law Enforcement Agencies, Inc. (CALEA) specifically CALEA standard 84.16 (d) and Appendix K, requiring "an annual audit of property and evidence by a supervisor not routinely connected with control of property and evidence."

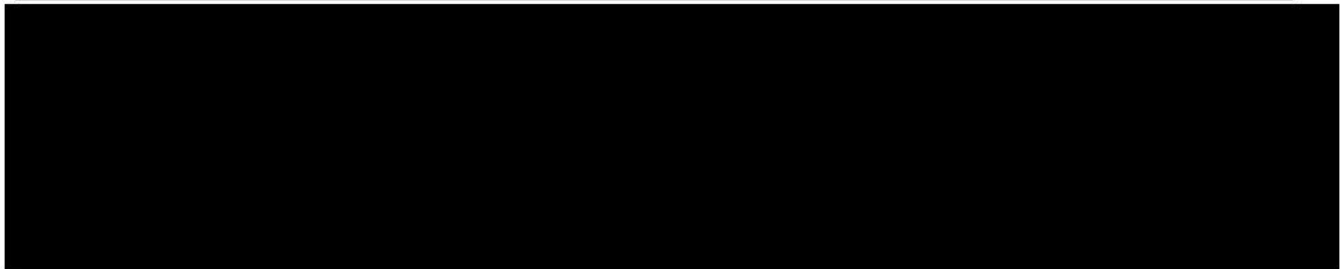
The storage areas inspected [REDACTED]

I found all property areas to be clean but congested. We continue to work to unclutter the areas of general property, CDS room, the gun room and off-site compound. With (125,059) items of property stored, (7,264) of those items being high-risk, property was well organized considering the limited space. Evidence was labeled and organized by year and case numbers; and the barcoding system through Central Square Technologies, (Formerly H.T.E / Superion) allowed items to be located and pulled for inspection with ease.

[REDACTED] However, during this announced inspection, one firearm, a **Harrington & Richardson 12-gauge shotgun, serial number HX325037**, could not initially be located. It was subsequently found to have been previously processed in earlier paperwork for destruction and was destroyed as authorized and scheduled at Wheelabrator Incinerator in Baltimore, Maryland. (See attached destruction memo and highlighted firearm).

Additionally, one firearm's serial number (**AV589024**) was transposed incorrectly on the *Property Record Form #60* and subsequently in the *HTE Property Records System*. The errored serial number was corrected to reflect the true serial number (**AU589024**) on both documents. (See attached *Property Record Form #60* and *Property System List Record*).

The revised firearm and general property purging procedures established in 2015 and to date, have progressively reduced the number of items held in storage and continue to free storage space issues until a new facility is available in future years.



The audit inspection included the review of a relative sampling of property records, to include the total retrieval of (150) pieces of property from (40) respective cases, (29) of those cases being **High Risk** and audited \$3,977.20 in US currency which were all in good order.

An inventory of each case audited is attached.

The inspection was completed, and the overall operations of the Property Evidence Section were found to be in good order. Space needs continue to be a priority and staffing concerns remain, especially as they relate to the future efforts to improve purging/destruction. Agency policies and procedures were found to be adequate, and the section conducts business accordingly.

  
Marvin C. Butler  
Chief of Staff  
Administrative Division

#1104 5/17/21

Agree

Yes ( ) No, see endorsement.

Major:



Date

6-17-21

May 7, 2021

## Annual Announced Property Evidence Audit

Property Room Personnel: Charles T. Ferrari #1107

### General Property

Case # 333529-18 - (8) items / Both General and High Risk property audited from this case

Case # 34034-18 - (9) items / Both General and High Risk property audited from this case

Case # 60802-18 - (21) items

Case # 61988-18 - (1) item

Case # 63853-18 - (7) items

Case # 30328-19 - (2) items

Case # 31560-19 - (7) items

Case # 34907-19 - (5) items

Case # 46880-20 - (4) items

Case # 48364-20 - (4) items

Case # 1894-21 - (4) items

Case # 2719-21 - (1) item

Case # 5981-21 - (11) items

Case # 18317-21 - (8) items / Both General and High Risk property audited from this case

**Total - 87 items**

## High Risk Property

### Jewelry

Case # 34034-18 - (1) item

Case # 33529-18 - (1) item

Case # 14971-19 - (1) item

Case # 41363-20 - (4) items

Case # 18317-21 - (2) items

Subtotal by category - 9 items

### Firearms

Case # 21556-17 - (2) items

Case # 00450-18 - (2) items

Case # 70390-18 - (1) item

Case # 00327-19 - (2) items

Case # 44304-19 - (1) item

Case # 44720-20 - (1) item

Case # 55338-20 - (1) item

Case # 00008-21 - (2) items

Case # 23566-21 - (4) items

Subtotal by category - 16 items

CDS

Case # 43172-18 - (10) items

Case # 44360-18 - (1) item

Case # 60802-18 - (1) item

Case # 56738-19 - (4) items

Case # 58813-19 - (3) items

Case # 58928-19 - (2) items

Case # 56927-20 - (2) items

Case # 58625-20 - (6) items

Case # 59105-20 - (3) items

**Subtotal by category - 32 items**

US Currency

Case # 8725-13 - \$3,500

Case # 10160-15 - \$411.67

Case # 00694-20 - \$46.96

Case # 66670-20 - \$5.57

Case # 08214-21 - \$1.00

Case # 22301-21 - \$12.00

**Subtotal by category - 6 Cases/ \$3,977.20**

**Total High Risk Cases / Items Audited - 29 / 63**

**Total Verified All Property Evidence Audited - 150**

CMEVDL  
Change

ST MARYS SHERIFF'S OFFICE  
Property List

5/07/21  
12:21:45

Position To . . . \_\_\_

Case Number: [REDACTED]  
Total Items: 2

Type options, press Enter.

2=Change 3=Copy 4=Delete 5=Display 9=Stolen Property Case List  
10=Custody

Opt	Seq	Property Type	Description	Bin	Dispo
—	1	PHOTOGRAPHS	3 DIGITAL PHOTOS	OV	RETAIN
—	2	SHOTGUN/RIFLE	[REDACTED]	[REDACTED]	[REDACTED]

F5=Refresh  
F12=Cancel

F6=Add  
F17=Subset

F9=Names  
F19=Detail View

F10=Custody  
F21=Print List

Bottom  
F11=Narrative  
F24=More Keys



See attached /  
Disposal Sheet



*Timothy K. Cameron*  
*Sheriff*

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*St. Mary's County, Maryland*

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An Internationally  
Accredited Agency

11/23/2020

TO: Timothy K. Cameron, Sheriff

SUBJECT: Scheduled Evidence Disposal for November 24, 2020

This folder contains four sections with items that will be included in a scheduled evidence disposal that will take place on November 24, 2020 at Wheelabrator Incinerator located in Baltimore, Maryland.

Section 1: Contains medications from the St. Mary's County Sheriff's Office (SMCSO) lobby drop box which have been approved for destruction by the SMCSO Narcotics/Vice supervisor.

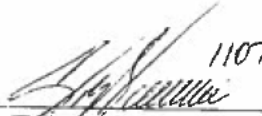
Section 2: Contains CDS items from cases that were noted for destruction on the original Property Record.

Section 3: Contains items that were still in the custody of the Property Unit from 2017. An itemized list of these items, excluding firearms, ammunition and CDS, was provided to the original reporting Deputy for disposition.

Section 4: Contains firearms that were submitted to property for destruction originally or at a later day by the original SMCSO officer or supervisor.

I authorize the destruction of all items based on the listed information provided to me.

Please forward this documentation through the chain of command and Narcotics/Vice for signatures and destruction approval.

  
1107  
\_\_\_\_\_  
C. Tyler Ferrari  
Property Specialist / Administration

SUBJECT: Scheduled Evidence Disposal scheduled for November 24, 2020

Agree

( ) Yes ( ) No, see indorsement Narcotics Detective: [Signature]<sup>314</sup> Date 11/24/20

Yes ( ) No, see indorsement Accreditation Manager: [Signature] Date 11/24/20

Yes ( ) No, see indorsement. Chief of Staff: [Signature] Date 11/24/20

Yes ( ) No, see indorsement. Sheriff/Designee: [Signature] Date 11-25-20



### Firearms

CCN	Date	Description	Make / Model / Serial number	
119062892	110219	Savage,	316BB 16 ga shotgun S/N 524192	346
119066995	112319	Mossberg,	500A 12 ga shotgun S/N K482514	338
120001668	10920	Remington,	514 .22 cal rifle S/N Unknown	351
120014176	30720	Taurus,	38 Special .38 cal revolver S/N JA49700	201
120041663	70520	Western Field,	XNH 565-E 12 ga shotgun None	348
120059096	92520	Remington,	870 Express Magnum 12 ga shotgun S/N B000052M	369
120061154	100420	Taurus,	85 .38 cal revolver S/N IC62145	264

CMEVDL  
Change

ST MARYS SHERIFF'S OFFICE  
Property List

12:22:50

Position To . . .

Case Number: [REDACTED]  
Total Items: 6

Type options, press Enter.

2=Change 3=Copy 4=Delete 5=Display 9=Stolen Property Case List  
10=Custody

Opt	Seq	Property Type	Description	Bin	Dispo
---	1	HANDGUN/REVOLVE	ROSSI .38 SPECIAL REVOLVER	K	RETAIN
---	2	SHOTGUN/RIFLE	WINCHESTER MODEL 67A BOLT ACTI		RETAIN
---	3	SHOTGUN/RIFLE	MARLIN MODEL 60 SEMIAUTO RIFLE		RETAIN
---			[REDACTED]		RETAIN
---	5	AMMUNITION	3 .38CAL ROUNDS	BIN 9	RETAIN
---	6	AMMUNITION	15 .410GA ROUNDS	BIN 9	RETAIN

F5=Refresh  
F12=Cancel

F6=Add  
F17=Subset

F9=Names  
F19=Detail View

F10=Custody  
F21=Print List

F11=Narrative  
F24=More Keys

Bottom







*Wrong serial #  
listed. See  
attached!*

# St. Mary's County Sheriff's Office

Offense: <b>Domestic No Assault</b>	Property Record Form	CCN: <b>23566-21</b>
Status <input type="checkbox"/> ERPO <input type="checkbox"/> Evidence <input type="checkbox"/>	Digital Photograph(s) <input type="checkbox"/> Quantity _____ Item Number _____	Release Property <input checked="" type="checkbox"/>
(Check One) Found <input type="checkbox"/> Recovered <input checked="" type="checkbox"/>	Digital Interview(s) <input type="checkbox"/> If checked, list names below	Destroy Property <input type="checkbox"/>

Item Number	Itemization of Property	Estimated Value (\$)
1	(1) Rossi .38 Special Revolver, Serial #: AA314344	\$ 300.00
2	(1) Winchester Model 67A .22 Rifle, No Serial Number	\$ 150.00
3	(1) Marlin Model 60 .22 Rifle, Serial #: 12375248	\$ 150.00
4	(1) Harrington & Richardson Model 88 .410 Shotgun, [REDACTED]	\$ 130.00
5	(3) Rounds of .38 Special	\$ 6.00
6	(15) .410 Shotgun Shells	\$ 15.00

Ser. # is actually **AU589024**

 0121023566-001 ROSSI .38 SPECIAL REVOLVER Case 0121023566 Type HANDGUN/REVOLVER Dept ST MARYS SHERIFF'S OFFICE	 0121023566-003 MARLIN MODEL 60 SEMIAUTO RIFLE Case 0121023566 Type SHOTGUN/RIFLE Dept ST MARYS SHERIFF'S OFFICE	 0121023566-005 3 .38CAL ROUNDS Case 0121023566 Type AMMUNITION Dept ST MARYS SHERIFF'S OFFICE
 0121023566-002 WINCHESTER MODEL 67A BOLT ACTION RIFLE Case 0121023566 Type SHOTGUN/RIFLE Dept ST MARYS SHERIFF'S OFFICE	 0121023566-004 HARRINGTON & RICHARDSON MODEL TOPPER 88 S Case 0121023566 Type SHOTGUN/RIFLE Dept ST MARYS SHERIFF'S OFFICE	 0121023566-006 15 .410GA ROUNDS Case 0121023566 Type AMMUNITION Dept ST MARYS SHERIFF'S OFFICE

Narrative: **Recovered for Safe Keeping** Total Value \$ 751.00

Owner's Name	DOB	Owner's Address
[REDACTED]	[REDACTED]	[REDACTED]
Item Numbers (of released items)	Owner's Signature/Date	Property Released By/Date

THE INFORMATION BELOW IS NOT TO BE RELEASED TO THE PUBLIC

Reporting Officer & ID # <b>W. W. 365</b>	Approving Supervisor & ID #
Date: <b>5/2/2021 1824</b>	Date: <b>5/2/2021 92</b>
Property Custodian & ID #	CDS Log Book # (Property Unit Only)
Date: <b>CF 107 5/3/21</b>	Crime Lab # (Crime Lab Only)

### CHAIN OF CUSTODY

Type/Print and Sign Name & ID # or Location Line #1: Address (Location) or Person Where Evidence/Property was First Obtained Line #2: First Person who Takes Possession of the Evidence/Property	<table style="width: 100%; border-collapse: collapse;"> <tr><td style="width: 5%;">7</td><td style="width: 70%;">_____</td><td style="width: 10%;">Date</td><td style="width: 15%;">Time</td></tr> <tr><td>8</td><td>_____</td><td>Date</td><td>Time</td></tr> <tr><td>9</td><td>_____</td><td>Date</td><td>Time</td></tr> <tr><td>10</td><td>_____</td><td>Date</td><td>Time</td></tr> <tr><td>11</td><td>_____</td><td>Date</td><td>Time</td></tr> <tr><td>12</td><td>_____</td><td>Date</td><td>Time</td></tr> <tr><td>13</td><td>_____</td><td>Date</td><td>Time</td></tr> <tr><td>14</td><td>_____</td><td>Date</td><td>Time</td></tr> </table>	7	_____	Date	Time	8	_____	Date	Time	9	_____	Date	Time	10	_____	Date	Time	11	_____	Date	Time	12	_____	Date	Time	13	_____	Date	Time	14	_____	Date	Time
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1 [REDACTED] 2 <b>DOP. WEHLEW #365</b> Date <b>5/2/2021</b> Time <b>1711</b> 3 <b>PROPERTY LOCKER 2</b> Date <b>5/2/2021</b> Time <b>1823</b> 4 _____ Date _____ Time _____ 5 _____ Date _____ Time _____ 6 _____ Date _____ Time _____																																	